

Function of the Key Posts:

Director Geology and Mining will continue to be the major head of the department with jurisdiction over entire J&K state. He will control and co-ordinate all the activities of the various wings of the department. Over all planning, programming and implementation of schemes besides general administration will come under his preview.

2. **Joint Director- 02Nos.**

The Joint Director will be the Divisional Head on Provincial basis for Kashmir and Jammu.

3. **Deputy Director- 08Nos.**

Each Dy. Director will head and control two task forces. There will be three Deputy Directors for Mineral Investigation, two for Engineering Geology, two for Groundwater Investigation and one for Direction Office.

4. The functions of the various levels of geologists constituting the task force will be as follows:-

Geologist Grade - I	Chief Co-ordinator of task force.
Geologist Grade – II	Co-ordinator of field Investigations assigned.
Asstt. Geologist/ Geologist Grade –III	Officer Incharge for Geological Field Investigation Assigned.

5. **Chief Drilling Engineer- 01 post:-**

The Chief Drilling Engineer will be head of the drilling wing of the Department with the jurisdiction over entire state.

6. **Senior Drilling Engineer- 02 Posts:**

Senior Drilling Engineer will be the Overall Incharge of Drilling works at the provincial level.

7. **Drilling Engineer:**

The Drilling Engineer will co-ordinate and control 5 Drilling Units.

8. **Drillers:**

Each Driller will function as the Officer Incharge of the Drilling Units, each drilling unit will comprise Drilling Assistant, Drill Operator Grade-I and II, Drill Helpers etc. As per requirements.

9. **Staff Officer Drilling – 02 Posts:**

One each for headquarter of Director and Chief Drilling Engineer for Technical works at the headquarters.

10. **Stores Officers- 02 Posts:**

One for each division of Jammu & Kashmir for proper management of Drilling Stores.

11. **Workshop Supdtt-02 Posts:**

One for each division of Jammu & Kashmir for supervision and proper functioning of workshops.

12. **Senior Chemist-02 posts:**

Each Laboratory at Srinagar and Jammu will be headed by a senior Chemist for proper function.

13. **Mineral officer–02posts:**

One each for Jammu and Srinagar for proper implementation of Mineral concession Rules.

Sd/-

Under Secretary to Government
Industries and Commerce Department