

**Government of Jammu & Kashmir**  
**DIRECTORATE OF GEOLOGY & MINING**

4<sup>th</sup> Floor, J. L. Nehru Udyog Bhawan, Rail Road Complex, J&K, Jammu - 180012  
Ph. : 91-191-2477903 Fax: +91 191 2477903 Email- [dgmiak@gnafal.com](mailto:dgmiak@gnafal.com)

**Subject: Instruction for employees bypassing proper channel for redressal of grievances - reg.**  
**Reference: Circular No. 38-JK(GAD) of 2021 dated 20-09-2021.**

**CIRCULAR**

It has been observed that some Officers/Officials working in this Department are bypassing proper channels and approaching higher Offices viz; Hon'ble Lieutenant Governor's Secretariat and the Office of the Chief Secretary for redressal of their grievances. These acts, being in violation of the Jammu and Kashmir Civil Services Conduct Rules, 1956, have been viewed seriously by the authorities.

Accordingly, it is enjoined upon all Officers/Officials working in this Department to desist from approaching such Offices henceforth, follow the prescribed procedures and approach the appropriate authorities for redressal of their genuine grievances. Any violation of these instructions by any employee shall invite strict disciplinary action under Rules.

  
Director,  
Geology & Mining Department,  
JK (UT) Govt., Jammu.

No: 406/C-Adm/DGM/Circular/2022-23/4860-87

Dated: 23-09-2022

Copy to:

1. Chief Drilling Engineer, Geology and Mining Department, Srinagar.
2. Joint Director, Geology and Mining Department, Kashmir/Jammu.
3. Sr. Drilling Engineer, Geology & Mining Department, Kmr/Jmu.
- ✓ 4. Officer Incharge Website, Geology and Mining Department, Jammu.
5. Geologist Grade-I, Geology and Mining Department, Jammu.
6. All District Mineral Officers, Geology and Mining Department, J&K.
7. Drawing and Disbursing Officers-I, II, III & Central, Geology and Mining Department, Jammu/Kashmir.
8. Notice Board/Stock File.